

**DISCLOSURE AND AUTHORIZATION FORM  
TO OBTAIN CONSUMER REPORTS FOR VOLUNTEER PURPOSES**

*Please Read Carefully Before Signing the Authorization*

**DISCLOSURE**

In considering you as an area representative, [OCEAN] (“the Company”) may request and rely upon one or more consumer reports or investigative consumer reports about you that we obtain from a consumer reporting agency, such as IntelliCorp Records, Inc.

For explanation purposes:

- a “consumer report” is a written, oral or other communication of any information by a consumer reporting agency bearing on your character, general reputation, personal characteristics, or mode of living which is used or expected to be used or collected in whole or in part for the purpose of serving as a factor in making a decision about your eligibility to serve as an area representative. Such information may include, for example, criminal history reports, or driving records; and
- an “investigative consumer report” is a consumer report in which information on your character, general reputation, personal characteristics, or mode of living is obtained through personal interviews with your prior employers, neighbors, friends, or associates, or with others who may have knowledge concerning any such items of information. In the event an investigative consumer report is requested about you, you are entitled to additional disclosures regarding the nature and scope of the investigation requested, as well as a written summary of your rights under the Fair Credit Reporting Act (“FCRA”).

Under the FCRA, before the Company can obtain a consumer report or investigative consumer report about you in regards to serving as an area representative, we must have your written authorization. Before we take adverse action on the basis, in whole or in part, of information in that report, you will be provided a copy of that report, the name, address, and telephone number of the consumer reporting agency, and a summary of your rights under the FCRA.

CALIFORNIA RESIDENTS ONLY: We will be obtaining a consumer report from Intellicorp Records, Inc., 3000 Auburn Drive, Suite 410, Beachwood, OH 44122, Phone: 1-888-946-8355. You have the right to request from that agency, upon proper identification, the nature and substance of all information in its files on you, including the sources of information, and the recipients of any reports on you, which the agency has previously furnished within the three-year period preceding your request. You may view the file maintained on you by the agency during normal business hours. You may also obtain a copy of this file upon submitting proper identification and paying the costs of duplication services. Upon making a written request, you may receive a summary of your report via telephone.

**OCEAN will request the following reports:**

Social Security Number Verification/Address History, Nationwide Sex Offender Registry,  
Multi-State Criminal Search, Single County Searches

## AUTHORIZATION

I have read and understand the foregoing Disclosure, and authorize [OCEAN] to obtain and rely upon consumer reports or investigative consumer reports in considering me as an area representative. By my signature below, I authorize the Company to obtain any such reports and to share the information received with any person involved in the decision regarding my eligibility as an area representative.

I do \_\_\_\_\_ do not \_\_\_\_\_ authorize you to contact *my current* employer for Reference Verifications.

(This will authorize immediate inquiries to the Human Resources Department and to any listed supervisors or references in the Reference Section of your application.)

I also agree that this Disclosure and Authorization in original, faxed, photocopied, or electronic (including electronically signed) form will be valid for any consumer reports or investigative consumer reports that may be requested about me by or on behalf of the Company.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

### Consent/Release Form for Background Screening of Area Representatives

#### ***Personal Data***

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_

Date of Birth (Month/Day/Year): \_\_\_\_/\_\_\_\_/\_\_\_\_ Social Security Number: \_\_\_\_-\_\_\_\_-\_\_\_\_ Gender: \_\_\_\_\_

Other Names Used (including maiden name): \_\_\_\_\_ Years Used: \_\_\_\_\_

Current Address: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Dates Lived Here: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Addresses for the Past Seven Years: (include street, city, state, zip code)

Dates of Residence:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I have the right to make a request to **IntelliCorp Records, Inc.**, upon proper identification, to request the nature and substance of all information in its files on me at the time of my request, including sources of information, and the recipients of any reports on me which **IntelliCorp Records, Inc.** has previously furnished within the two year period preceding my request.

I certify that all elements of the personal data I have provided are true, accurate and complete. I understand and agree that any omission, false statement, misleading statement, or answer made by me on my application or any supplements to it and in any interviews will be sufficient grounds for rejection as an area representative.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

- CALIFORNIA, MINNESOTA AND OKLAHOMA RESIDENTS ONLY: You may request a free copy of any consumer report or investigative consumer report we obtain on you by checking the box.